United States Bankruptcy Court District of Delaware

ATTORNEY TRAINING CM/ECF Version 3.1

Objectives

By the end of this session you will be able to:

- Describe the new statistical requirements in Version 3.1
- Explain the new Bankruptcy and Adversary case opening screens
- Identify changes to the new Official Bankruptcy forms, effective 10/1/06

- The Bankruptcy Abuse Prevention and Consumer Protection Act (BAPCPA) of 2005 was signed into law on April 20, 2005.
- Most of the provisions of the Act were effective six months later on October 17, 2005.
- The compiling of additional data in consumer cases became effective 18 months after enactment.
 Therefore, the requirement for increased statistical reporting becomes effective October 17, 2006.

CM/ECF Version 3.1 is designed primarily to collect and transmit additional data about bankruptcy filings and adversary proceedings to the Administrative Office's Statistics Division.

Besides the data required from the BAPCPA, CM/ECF Version 3.1 contains statistical elements from requirements of the Judicial Conference's Committee on the Administration of the Bankruptcy System.

New Reporting Requirements

- Filing Fees
- in forma pauperis
- Assets
- Amended plans and orders approving plans
- Chapter 11 trustee activity
- Transfer cases
- Appeals
- Rent deposits
- Damages for creditor misconduct
- Debtor attorney sanctions
- Damages under Rule 9011
- Reaffirmation agreements

Event Specific Data

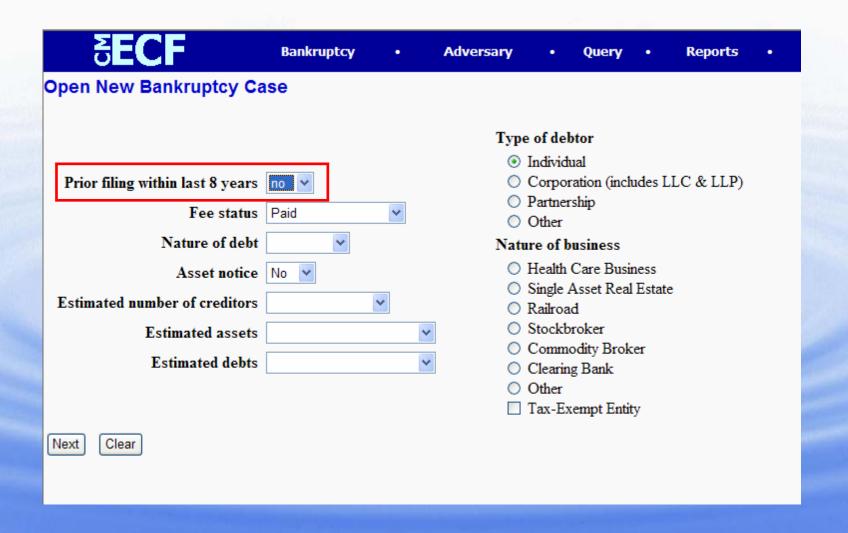
- Event frequency
- Filed date
- Role of filer
- Dollar amounts
- Order Actions
- Hearing locations

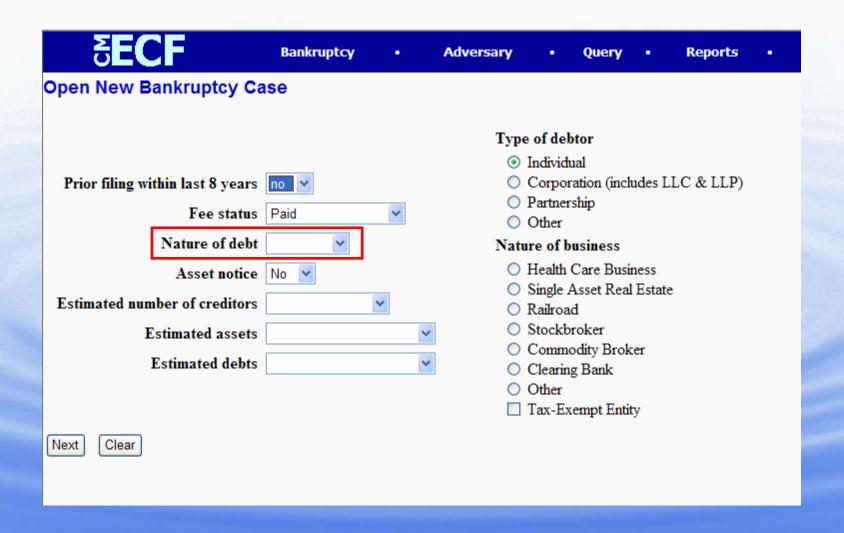
Fifty Contested Matters

- Data not reported until matter is disposed
- Includes all related events, hearings, answers, etc.

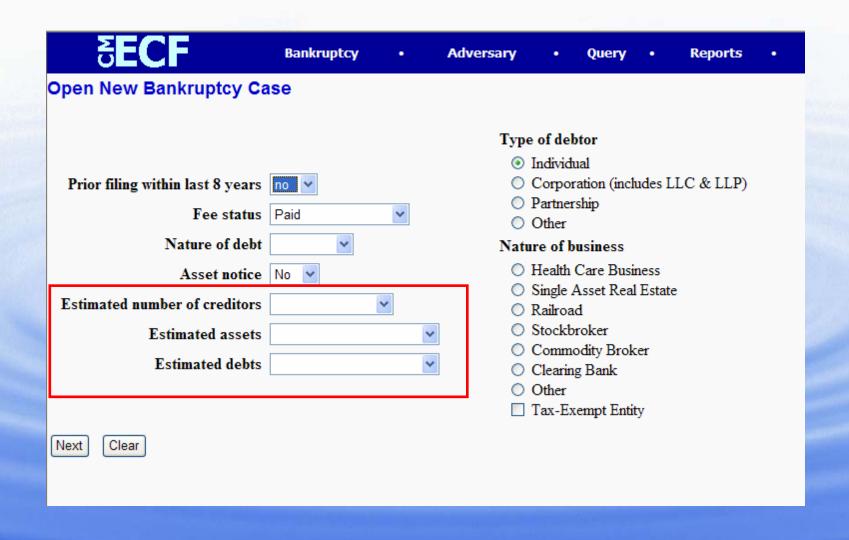
New* & Amended Official Forms

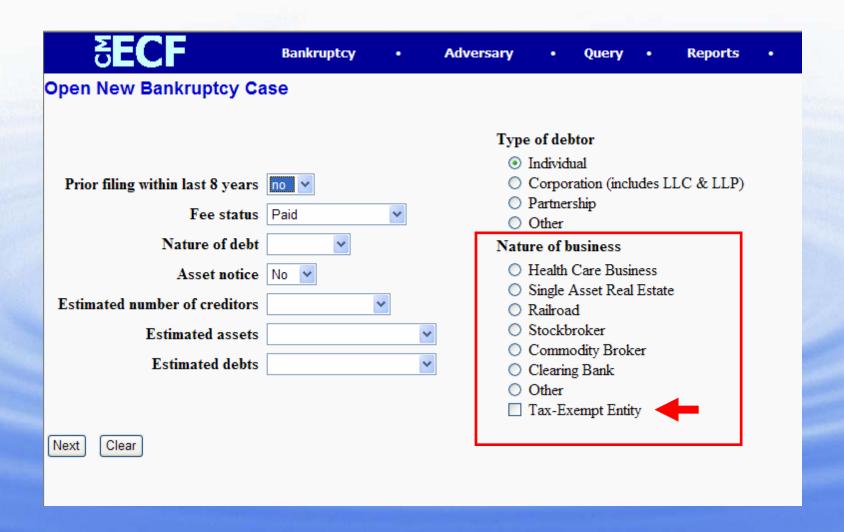
- Official Form 1 (Voluntary Petition)
- Exhibit D to Official Form 1*
- Official Form 5 (Involuntary Petition)
- Official Form 6 (Summary of Schedules)
- Official Form 6D (Schedule D)
- Official Form 6E (Schedule E)
- Official Form 6F (Schedule F)
- Official Form 6I (Schedule I)
- Official Form 6J (Schedule J)
- Official Form 6 (Declaration Concerning Debtor's Schedules)
- Official Form 22A (Statement of Current Monthly Income and Means Test Calculation)
- Official Form 22C (Statement of Current Monthly Income and Calculation of Commitment Period and Disposable Income)
- Official Form 23 (Debtor's Certification and Completion of Instructional Course Concerning Financial Management)

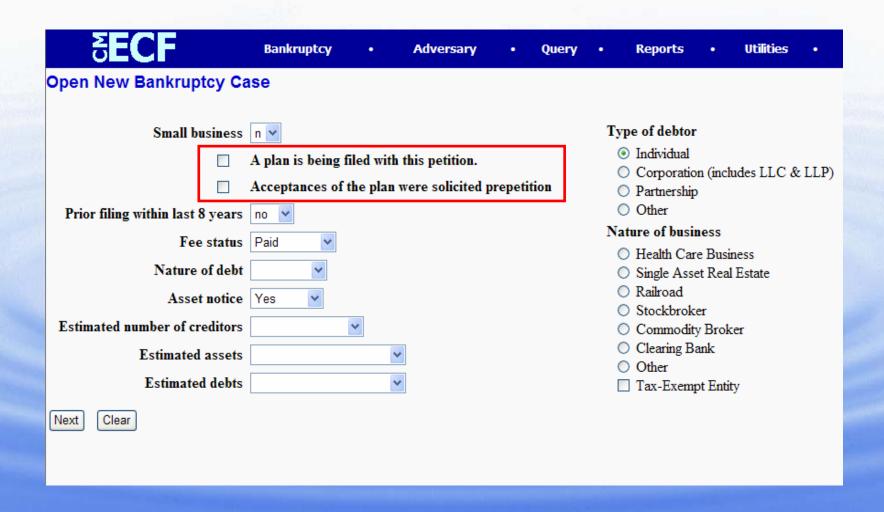


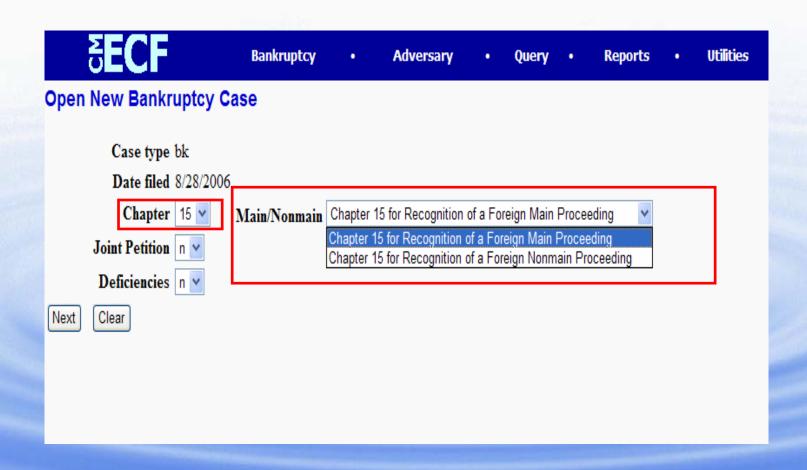


EECF	Bankruptcy	•	Adversary	•	Query	٠	Reports	•
Open New Bankruptcy Ca	se							
Prior filing within last 8 years Fee status Nature of debt Asset notice Estimated number of creditors Estimated assets Estimated debts Next Clear	Paid No V	*	© () () () () () () () () () (Partners Other Ire of be Health (Single A Railroad Stockbe Commod Clearing Other	nal ation (inch ship usiness Care Busi Asset Real d toker odity Brok	ness Estate er	LC & LLP)	









SECF Bankrupto	-	Adversary	•	Query	•	Reports	•	Utilities	•	Logout	%
Open New Bankruptcy Case											
su	MMARY	OF SCHEDUI	ES								
Report the totals from Schedules A, B, D, E, F, I, J, Form	22 and Nondis	chargeable Debt in t	ha hov	as providad							
respond the totals from beneduces 11, D, D, L, 1, 1, 1, 1 om	22, and ivolidis	chargeable Debt in t	ne oon	es provided.	•						
NAME OF SCHEDULE/FORM		ASSETS		LIABIL	ITIES	0	THER				
A - Real Property											
B - Personal Property											
D - Creditors Holding Secured Claims											
E - Creditors Holding Unsecured Priority Claims	s										
F - Creditors Holding Unsecured Nonpriority C	laims										
I - Average Income (line 16)											
J - Average Expenses (line 18)											
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B,											
or line 20 on Form B22C, the 11 on Form B22B,											
Total nondischargeable debt From Form 6, page 2 (28 USC 159)											
Total Dischargeable Debt (Computed) Note: Not computed when any value above for	DEFor										
nondischargeable debt is not known.	D, E, F, 01										
Next Clear											

	Jmited Sta	ates Bankr District Of	uptcy Co	urt —	
In re Debter			Case No		
	SUMM/	ARY OF SCI			
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NAME OF SCHEDULE	ATTACHED (YES/NO)	NO. OF SHEETS	ASSETS	LIABILITIES	OTHER
A - Real Property			5		
B - Personal Property			5		
C - Property Chimad as Exempt					
D - Creditors Holding Secured Chine				1	
E - Creditors Holding Unsecured Priority Claims (Total of Claims on Schedule II)				1	
F - Creditors Holding Unrecured Numerically China				1	
G - Rosendory Contracts and Unsequent Leases					
H - CodeNon					
I - Current Income of Individual Debtor(i)					5
3 - Current Rependitures of Individual Deleterajo					5
TO	TAL		\$	\$	1

SECF Bankruptcy ·	Adversary	• Query •	Reports • U	tilities • Logo	out 🥐
Open New Bankruptcy Case					
SUMMARY	OF SCHEDUL	ÆS			
Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and None	lischargeable Debt in t	he boxes provided.			
NAME OF SCHEDULE FORM	ACCETO	I I A DIL ITIEG	ОТИЕВ	<u> </u>	
NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER		
A - Real Property					
B - Personal Property					
D - Creditors Holding Secured Claims					
E - Creditors Holding Unsecured Priority Claims					
F - Creditors Holding Unsecured Nonpriority Claims					
I - Average Income (line 16)					
J - Average Expenses (line 18)					
22 - Current Monthly Income					
line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C					
Total nondischargeable debt			7		
From Form 6, page 2 (28 USC 159)					
Total Dischargeable Debt (Computed)					
Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.					
Next Clear					

EECF	Bankruptcy	•	Adversary	•	Query	•	Reports	•	Utilities	•	Logout	2
Open New Bankruptcy Cas	se											
	SUMMA	ARY	OF SCHEDU	LES								
Report the totals from Schedules A, B, D, I	E, F, I, J, Form 22, and	Nondis	chargeable Debt in	the bo	xes provided.	-						
NAME OF SCHEDUL	LE/FORM		ASSETS		LIABIL	ITIES		OTHER				
A - Real Property												
B - Personal Property												
D - Creditors Holding Secured Clair	ms											
E - Creditors Holding Unsecured Pr	iority Claims											
F - Creditors Holding Unsecured No	onpriority Claims											
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J - Average Expenses (line 18)												
22 - Current Monthly Income line 12 on Form B22A, line 11 on Fo or line 20 on Form B22C	orm B22B,											
Total nondischargeable debt From Form 6, page 2 (28 USC 159)											
Total Dischargeable Debt (Comp Note: Not computed when any value nondischargeable debt is not known	e above for D, E, F	, or										
Next Clear												

Bankruptcy ·	Adversary	• Query •	Reports • U	tilities • Logout	2
Open New Bankruptcy Case					
SUMMADS	Y OF SCHEDULI	78			
SUMMARI	OF SCHEDELI	2.5			
Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and None	dischargeable Debt in the	boxes provided.			
NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER		
A - Real Property					
B - Personal Property					
D - Creditors Holding Secured Claims					
E - Creditors Holding Unsecured Priority Claims					
F - Creditors Holding Unsecured Nonpriority Claims					
I - Average Income (line 16)					
J - Average Expenses (line 18)					
22 - Current Monthly Income					
line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C					
Total nondischargeable debt From Form 6, page 2 (28 USC 159)					
Total Dischargeable Debt (Computed)					
Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.					
Next Clear					

CM/ECF Version 3.1 BANKRUPTCY CASE OPENING STATISTICAL SUMMARY OF LIABILITIES

**	. .						
United States		tcy Court					
re		Case No.		1			
Debtor		Chapter					
STATISTICAL SUMMARY OF CERTAIN L	IABILITIES A	AND RELATED	DATA (28 U.S.C. § 159)	0.00			
If you are an individual debter whose debte are primarily or 01(6)), filing a case under chapter 7, 11 or 13, you must report all			Bankraptcy Code (11 U.S.C.	1000			
□ Check this box if you use an individual dabter whose dab			are not received to report any				
formation have.		,	arming market and				
his information is for statistical purposes only under 28 U	.S.C. § 150.						
mmarize the following types of liabilities, as reported in the Sci	hedules, and total t	ben.					
		1					
ype of Liability Consulic Support Obligations (from Scholule E)	Amount	1					
lasse and Cartain Other Dabts Owed to Governmental Units	\$	1					
from Schedule II) (whether disputed or undisputed)	-	1					
lains for Death or Personal Injury While Debtor Was stocketed (from Schadule E)	s						
tedent Loan Obligations (from Schedale II)	s]			100		
Comunity Support, Suparation Agreement, and Divorce Decree Obligations Not Reported on Schedule E	s				_		
Obligations to Pension or Profit-Sharing, and Other Similar Obligations (from Schedule F)	s]					
TOTAL	s]					
ate the following:							
verage Income (from Schedule I, Line 16)	s]					
verage Expenses (from Schedule I, Line 18)	s						
Cassest Monthly Income (from Form 22A Line 12; OR, Form 2B Line 11; OR, Form 22C Line 20)	s						
ate the following:				-			
 Total from Schedule D, "UNSECURED PORTION, IF ANY" column 		2					
2. Total from Schedule E, "AMOUNT ENTITLED TO PRIORITY" column.	2						
		2					
3. Total from Schedule E, "AMOUNT NOT ENTITLED TO PRIORITY, IF ANY" column		,					

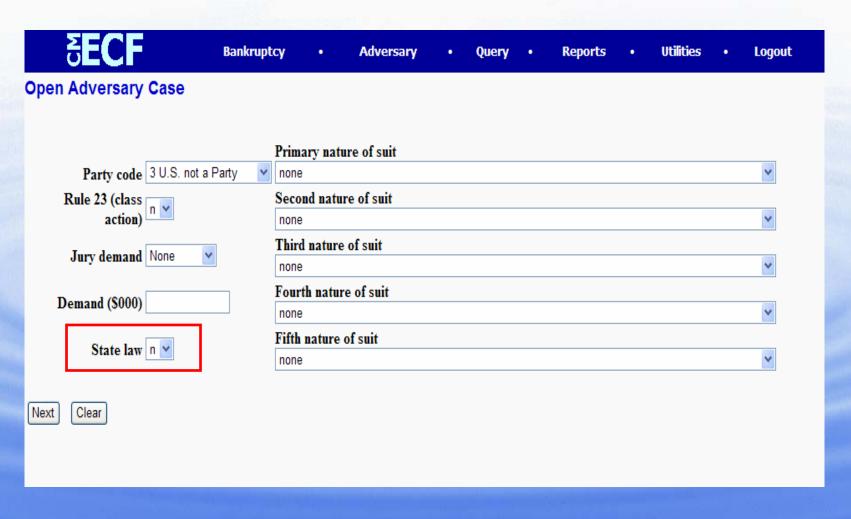
- If the information is not available at case opening, each item can be docketed separately after the case is open.
- You will be prompted to enter information from the schedule(s), amended schedule(s), or the summary of schedules upon filing.

- The Summary of Schedules event:
 - Will display the new summary of schedules screen.
 - Will display values previously entered at case opening.
 - Allow you to add or change dollar amounts.
- Entering data on the Summary of Schedules screen has the same effect as docketing the event separately.

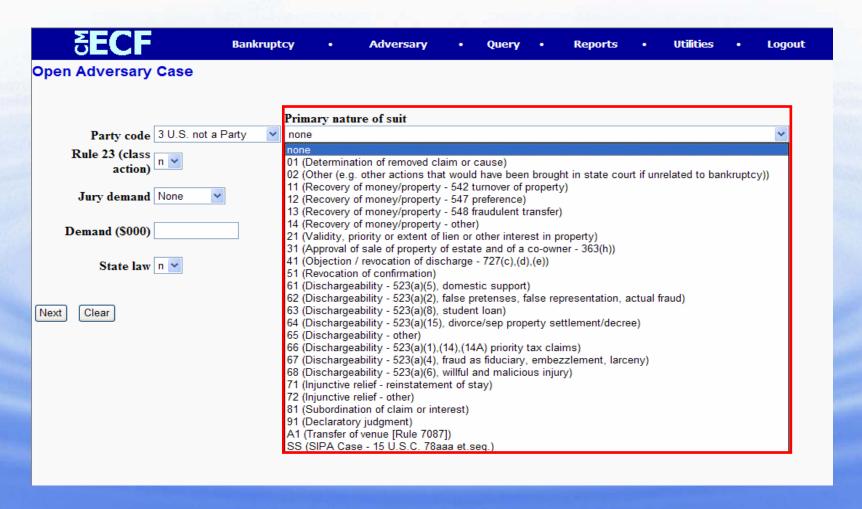
CAUTION!

 The amount entered will OVERWRITE any previous value. It will not add the new amount to the previous value.

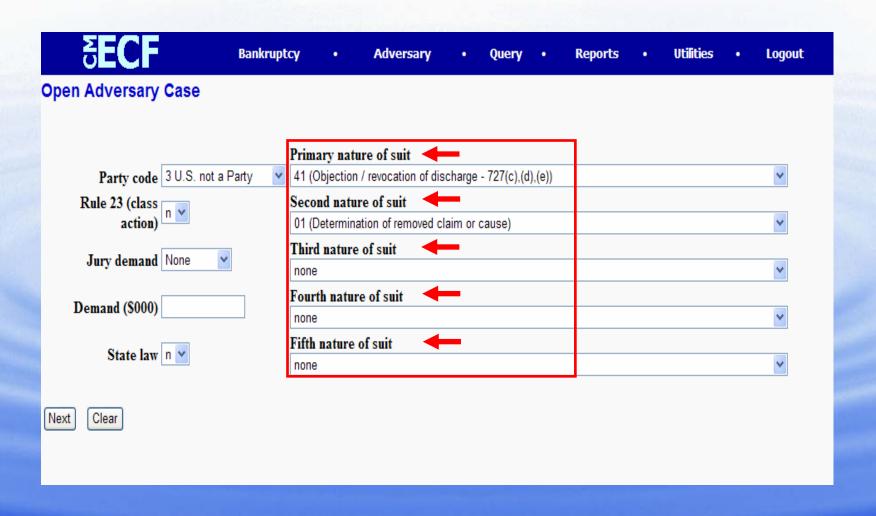
CM/ECF Version 3.1 ADVERSARY CASE OPENING NEW NATURE OF SUIT CODES



CM/ECF Version 3.1 ADVERSARY CASE OPENING NEW NATURE OF SUIT CODES



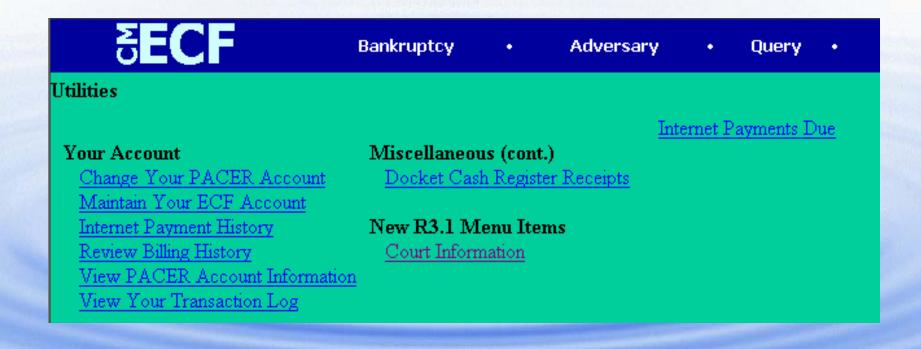
CM/ECF Version 3.1 ADVERSARY CASE OPENING MULTIPLE NATURES OF SUIT



CM/ECF Version 3.1 ADVERSARY CASE OPEINING ROLE IN BANKRUPTCY CASE

ΣΕ	CF	Pankeunter .	Adversary		Ouomi		Roports	
Plaintiff Infor		Bankruptcy •	Adversary	•	Query	•	Reports	•
Laurie Brant	ley SSN:xxx-xx-1234							
Office		Address 1	7551 Shalimar					
Address 2	Unit 4-B	Address 3						
City	Alamo Heights	State	TX Zip 78209)				
County	Bexar	Country						
Phone	210-555-1234	Fax						
E-mail								
Party text								
Role in Bank	cruptcy Case		~					
Attorney Submit C	Alias Creditor Debtor Other/No Trustee U.S. Tru	ot Applicable stee/Bankruptcy Admini	d all attorne ore clicking strator				parents	

Court Information



Court Information

₹ECF	Bankruptcy • Adversary • Query • Reports • Utiliti						
Court Inforn	nation						
	Court Details						
Court's Name	District of Delaware						
Software Version	CM/ECF-BK V3.1.1						
ECF Go Live Date	07/27/2001						
Maximum PDF File Size (M	(B) 4 MB						
Court's Name	Court Locations District of Delaware						
Court's Name Court's Address	824 North Market Street, 3rd Floor, Wilmington, DE 19801						
Court's Phone Number	302-252-2900						
Court's Email Address	helpdeskde@deb.uscourts.gov						
Court's Hours	8am - 4pm						
	PACER Details						
PACER Address	PACER Service Center, PO Box 780549, San Antonio TX 78278-0549						
PACER Phone Number	800-676-6856						
PACER Email Address	pacer@psc.uscourts.gov						

Court Information

₹ECF	Bankruptcy • Adversary • Query • Reports • Utilitie
	Flag Definitions
Code	Translation
707(b)	Presumption of Abuse under 707(b)
727OBJ	Objection to the Discharge of the Debtor
ANSDue	Answer Due
APPEAL	APPEAL
AUDIT-NOCLOSE	AUDIT-NOCLOSE
BRIEFDue	Brief Due
CLAIMS	Claims have been docketed to this case
CLMSAGNT	Claims Agent Assigned to Case
CLOSED	Case Closed
CONFIRMED	Plan Confirmed
CONS	Consolidated Case
CONVERTED	Case Converted
CounDue	Creditor Counseling certification has not been filed
CredAdd	Add the new address for this creditor to the creditor list
DEFER	Fee Deferred
DEFJUD	Default Judgment
DEFJUDDue	Default Judgment Due
DISCDue	Discovery/Disclosures Due

Notice of Electronic Filing (NEF)

- Previously, any recipient of an NEF was allowed one view of referenced documents without incurring PACER charges.
- Now, only participants in the (parties and attorneys) are given a "free look" while others will be billed.

Questions?

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Kelly Myhasuk, Training Coordinator

Kelly_Myhasuk@deb.uscourts.gov 302-252-2891